Course:	SuiteWeek
Class Dates and Times:	Monday November 2 – Friday November 6, 2020 10am – 3:30 pm Central Standard Time
Language	This class will be taught in English.
Focus Region:	This class is primarily aimed at Partners based in the US and Canada.
Pre-work	You must complete the required pre-work in the Learning Portal before attending class (refer to your class confirmation email for details).
Pre-Class Check-in Session	It is mandatory that each attendee join a pre-class check-in session, to ensure you are fully prepared for your class. In the session your class facilitators will: • Explain how the class will be structured • Review Zoom features that will be used for the class delivery • Ensure that you have access to all the resources and tools you will need for the class • Answer any questions you may have about the pre-work
Zoom Invitation	Watch your inbox for Zoom invitations: • Check-In session invitation will be sent approximately two weeks before class • Class invitation will be sent after Check-in session
Webcam	A webcam is not mandatory, but it is recommended! At certain points, the Facilitators will invite attendees to use their webcams such as at the beginning of each class and during the wrap-up portions at the end of each day.