



NETSUITE CERTIFICATION: SUITEFOUNDATION EXAM PREPARATION

Course Description

Do you want your NetSuite knowledge validated and recognized? Are you ready to earn your SuiteFoundation certification?

The NetSuite Certification: SuiteFoundation Exam Preparation course comprises two days of intensive, facilitated study to help you prepare and validate your knowledge before taking the NetSuite SuiteFoundation Certification Exam.

Guided by a NetSuite expert, you examine the subject areas from the SuiteFoundation exam that are frequently missed, while reviewing NetSuite features and capabilities. You begin by studying key setup tasks; reviewing standard process flows; and exploring web store functionality while building an intranet in a demo account. You will also compare audit and search functions,

as well as data manipulation options. By the end of this course, you should be able to evaluate your readiness to take the SuiteFoundation exam and identify where further study might be needed.

This course provides lecture, study materials, a NetSuite demo account to help you prepare for the NetSuite SuiteFoundation Exam.

Who Should Attend

- Power users, administrators, consultants, business analysts, or developers who intend to earn the NetSuite Certified Administrator, ERP Consultant, or SuiteCloud Developer titles.

Prerequisite Course

- NetSuite Essentials

Prerequisites

Course participants should have a basic understanding of the following concepts and features covered in the NetSuite Essentials course:

- Features and standard modules (i.e., CRM, ERP)
- Company and user preferences
- Relationship of users, roles, and permissions
- Customization options of the user interface
- Dashboards, reports, and searches
- Standard record types and how they are structured

Course Topics

- Setup and navigation
- Item setup and basic inventory management.
- Sales order processing
- NetSuite Site Builder web store capabilities
- Data management
- Managing NetSuite

Day 1 Agenda

Navigate the Application: Login and Security; NetSuite Center and Webpage Elements; Home Dashboard; NetSuite Terminology; Search Options.

Enable Features and Setup: Enable Features; Setup; General Preferences; User Preferences; Accounting Preferences; Segments.

SuiteAnswers

Get answers to your support and training related questions:

- Go to Training Videos to find Getting Started tutorials.
- Take New Feature Training to learn about the latest NetSuite release.

Live Training Webinars

Participate in free Webinars to get practical tips and tricks for using NetSuite better:

- Go to suitetraining.com > Webinars and Events to view the schedule and register for an event.

NetSuite Country Editions and Tax Information:

Editions and Advanced Taxes; Taxes Around the World; Tax Terminology; Tax Periods; Country Specific Tax Reporting; Tax Setup.

Set Up Items: Enable Features; Accounting Preferences; Item Types.

Set Up Pricing: Item Record Pricing; Customer Record Pricing; Mass Update.

Order Management: Workflow; Order Forms; Order to Invoice Process; Overview of Drop Shipments and Special Orders; Order Management Controls.

Day 2 Agenda

Accounts Receivables: Billing and Payment process; Accounting Preferences; Analytics for AR.

Inventory Tracking: AP & AR Transactions GL Impacts; Multi Location Inventory Considerations; Bin Management Considerations; Inventory Adjustments; Reporting.

Incorporate Marketing and Ecommerce: Introduction & Setup of Marketing Automation; Introduction to Ecommerce & SuiteCommerce.

Reports & Searches: Comparison of Reports vs. Searches; User's Needs & Gap Analysis; NetSuite Report Builder; Creating a new Saved Search.

Audit and System Notes: System Notes; View Audit Trail; Transaction Numbering Audit Log; Login Audit Trail; My Login Audit Portlet.

Data Management: CSV Imports; Inline Editing; Mass Updates; CSV Export; Duplicate Detection; Delete All Data; Controlling Employee Access.

Release Cycles and Learning Resources: Cases and Issues; NetSuite Support Center; SuiteIdeas; NetSuite Release Cycle; Training Resources.

Roles, Permissions, and Security: NetSuite Access and Roles; Centers; Standard Roles; Customizing a Role.

Attending this exam preparation course does not guarantee that participants will pass the certification exam. For more information about required skill levels, recommended courses, and the certification exams, visit the [NetSuite Certification Program](#) page.

NetSuite reserves the right to adjust the stated course content to reflect changes to the NetSuite application and to meet the expressed needs of course attendees.

Features and functions covered in this course might not reflect those in your purchased NetSuite account.