# ORACLE NETSUITE

# Preparing for Virtual Training

## Hardware Requirements

The following hardware requirements are required for (1) Accessing online course materials; (2) Completing the hands-on lab exercises (where applicable):

A **computer** with:
- High-speed internet connection - no less than **256Kb/s downstream bandwidth**;
- Headset/Headphone with Microphone (standard headphone jack or USB connection)

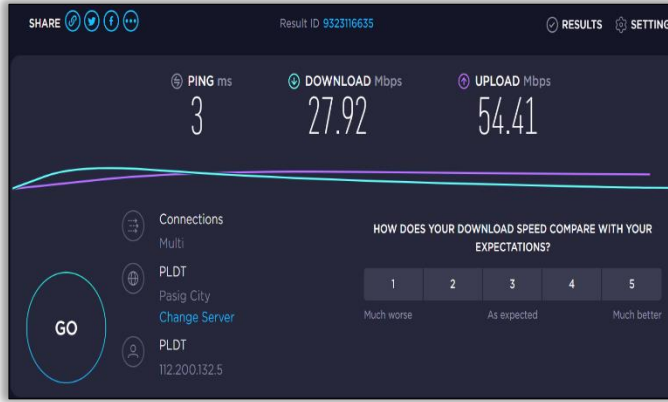*Note: Smartphones, iPads and other tablets will not support the full lab exercise(s).*

## Software Requirements

- Minimum System Requirements for [Zoom](#)
- Supported Browsers for NetSuite – click [here](#)
    - The NetSuite Supported browsers provided are for use of the demo accounts used during lab exercises (where applicable).
- Prepare to view the student materials by [downloading a PDF viewer](#), if you do not already have one.

***Make sure to test the following in order to avoid issues during your Virtual Training:***

### A. Test your Bandwidth

- Check for Wireless (WiFi) Connection Issues and run a speed test ([http://www.speedtest.net)](http://www.speedtest.net).
- Ignore any ads and prompts to scan your PC.

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| 1. Click **Go**. | 2. Click **Results** from high speed cable modem. Your results may vary. *Minimum requirement is 256Kb/s for the download.* |
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## B. Test Browser

- Join a Test Meeting to familiarize yourself with Zoom prior to joining a Zoom meeting.
- If you are unable to join or are having difficulty running the test, please visit https://support.zoom.us/hc/en-us/articles/201362003 for helpful support information.

*Note: If you do not have permission to install software, contact your IT department for assistance.*

## C. Test Audio Equipment

- Check this link to test your audio before joining a meeting.
- We strongly recommend using a computer Headset/Headphone with Microphone (standard headphone jack or USB connection) for optimal sound quality. Using the computer internal microphone and speakers often leads to extraneous noise and feedback.
- Ensure your equipment is plugged into the proper ports, and that your audio volume is unmuted.

# Guidelines for Joining Virtual Training

On the day of your Virtual event, follow below steps in order to make sure that once the session commences, your system is up and running.

## A. Join Zoom Session

- ❖ Logon to Zoom prior to the start of your session.
- ❖ You may join session either via computer audio or via Phone.

*Note: If you are using a phone, a headset is recommended as speakerphones pick up background noise.*

1. You can join by clicking the **Zoom session link** in the email invitation or by copying and pasting the **link** to your browser.
   *Note: You will be prompted to either download or launch Zoom.*
2. Enter the meeting password: **(as provided in email invitation)**
3. Click "**Join Meeting**".

## B. Join Audio Conference

- **If you are using Computer Audio to join:**

  1. Ensure your headphones are plugged in and functional.
  2. In the meeting controls, click the arrow next to Mute/Unmute.
  3. Click **Audio Settings**. This will open your audio settings.
  4. Choose the applicable Speaker and Microphone to use for the meeting. Your volume controls will also be displayed.



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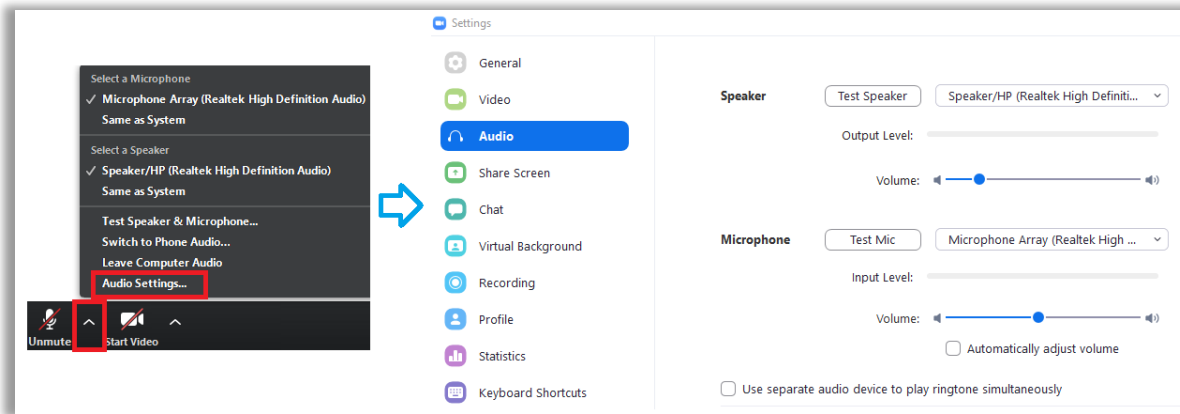
- **If you are using a phone to join:**

    1. After joining a Zoom meeting, you will be prompted to join the audio automatically. If this prompt does not appear or you close of it, click **Join Audio** in the meeting controls.
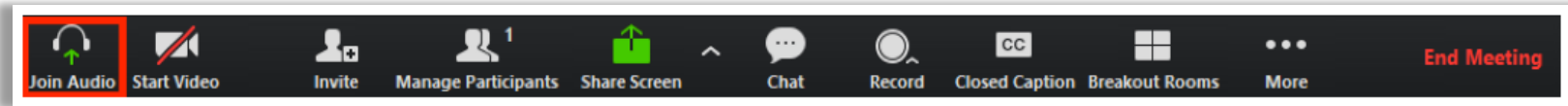


    2. Click **Phone Call**.
    3. Follow the instructions for dialing in:
        a. Select the country you are calling from in the flag drop-down menu.
        b. Call one of the numbers provided.
        c. Enter your meeting ID followed by #.
        d. Enter your participant ID followed by #.
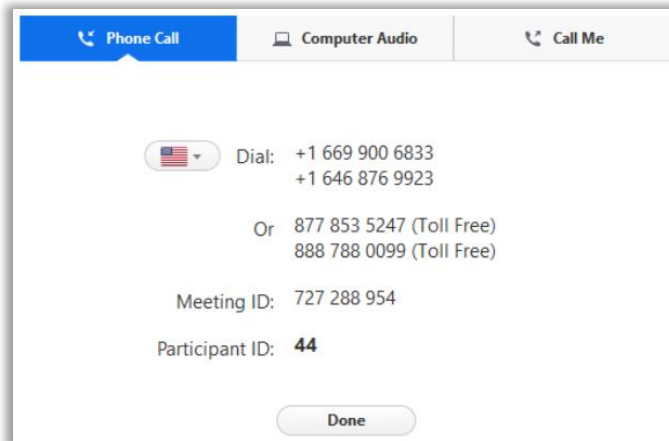


    4. Click **Done** once you have dialed in.

If you have additional questions, or need assistance, send an email to *nstraining_ww@oracle.com.*